

Financial Statements of

**FRONTIER COLLEGE/
COLLÈGE FRONTIÈRE**

Year ended March 31, 2017



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INDEPENDENT AUDITORS' REPORT

To the Members of Frontier College/Collège Frontière

We have audited the accompanying financial statements of Frontier College/Collège Frontière, which comprise the statement of financial position as at March 31, 2017, the statements of operations, changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.



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Basis for Qualified Opinion

In common with many not-for-profit organizations, Frontier College/Collège Frontière derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of this revenue was limited to the amounts recorded in the records of Frontier College/Collège Frontière. Therefore, we were not able to determine whether, as at and for the year ended March 31, 2017 and March 31, 2016, any adjustments might be necessary to donations, excess of revenue over expenses reported in the statements of operations, excess of revenue over expenses reported in the statements of cash flows and current assets and net assets reported in the statements of financial position. This caused us to qualify our audit opinion on the financial statements as at and for the year ended March 31, 2016.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Frontier College/Collège Frontière as at March 31, 2017, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

June 30, 2017
Vaughan, Canada

FRONTIER COLLEGE/ COLLÈGE FRONTIÈRE

Statement of Financial Position

March 31, 2017, with comparative information for 2016

	2017	2016
Assets		
Current assets:		
Cash and cash equivalents	\$ 6,085,979	\$ 2,619,880
Accounts receivable	315,028	197,147
Inventory and prepaid expenses	221,146	152,428
Due from Frontier College Foundation/ Fondation de Collège Frontière (note 7)	219,488	219,477
	<u>6,841,641</u>	<u>3,188,932</u>
Capital assets (note 3)	341,203	275,151
	<u>\$ 7,182,844</u>	<u>\$ 3,464,083</u>

Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities (note 4)	\$ 218,485	\$ 172,466
Deferred contributions (note 5(a))	6,261,327	2,787,808
Current portion of obligation under capital leases (note 6)	16,915	35,775
	<u>6,496,727</u>	<u>2,996,049</u>
Deferred contributions (note 5(b))	47,887	-
Obligation under capital leases (note 6)	88,946	89,910
	<u>136,833</u>	<u>89,910</u>
Net assets:		
Invested in capital assets (note 8)	187,455	149,466
Internally restricted (note 9)	194,537	-
Unrestricted	167,292	228,658
	<u>549,284</u>	<u>378,124</u>
	<u>\$ 7,182,844</u>	<u>\$ 3,464,083</u>

See accompanying notes to financial statements.

On behalf of the Board:


 _____ Director

 _____ Director

FRONTIER COLLEGE/ COLLÈGE FRONTIÈRE

Statement of Operations

Year ended March 31, 2017, with comparative information for 2016

	2017	2016
Revenue:		
Government grants and contracts:		
Federal	\$ 822,117	\$ 226,995
Provincial and territorial	3,826,139	2,866,823
Municipal	76,702	59,840
Other grants and donations:		
Frontier College Foundation/Fondation de Collège Frontière:		
Contribution from endowment (note 7)	474,000	563,000
Other contributions (note 7)	-	123,321
Administration fee (note 7)	-	180,000
Supplementary grant (note 7)	178,000	-
Fundraising	2,441,314	2,427,578
Interest income	24,620	8,710
Publications, workshops and consulting fees - bookstore	682,469	559,214
Amortization of deferred contributions - capital (note 5(b))	1,651	-
	<u>8,527,012</u>	<u>7,015,481</u>
Expenses:		
Salaries and benefits	5,858,352	4,952,911
Travel	492,318	365,964
Equipment	285,774	290,400
Building occupancy	200,947	180,511
Program materials	364,547	233,615
Other program costs	278,112	213,581
Volunteer, staff training and development	252,036	176,003
Professional fees and insurance	150,373	123,225
Fundraising	159,761	144,018
Office supplies	82,229	101,702
Amortization	52,881	52,097
Publishing and promotion	49,850	20,700
Interest on capital lease	16,255	8,772
Other	-	4
Cost of sales	112,417	71,978
	<u>8,355,852</u>	<u>6,935,481</u>
Excess of revenue over expenses	<u>\$ 171,160</u>	<u>\$ 80,000</u>

See accompanying notes to financial statements.

FRONTIER COLLEGE/ COLLÈGE FRONTIÈRE

Statement of Changes in Net Assets

Year ended March 31, 2017, with comparative information for 2016

				2017	2016
	Invested in capital assets (note 8)	Internally restricted (note 9)	Unrestricted	Total	Total
Balance, beginning of year	\$ 149,466	\$ -	\$ 228,658	\$ 378,124	\$ 298,124
Excess (deficiency) of revenue over expenses	(51,230)	-	222,390	171,160	80,000
Interfund transfers	-	194,537	(194,537)	-	-
Net change in invested capital assets	89,219	-	(89,219)	-	-
Balance, end of year	\$ 187,455	\$ 194,537	\$ 167,292	\$ 549,284	\$ 378,124

See accompanying notes to financial statements.

FRONTIER COLLEGE/ COLLÈGE FRONTIÈRE

Statement of Cash Flows

Year ended March 31, 2017, with comparative information for 2016

	2017	2016
Cash provided by (used in):		
Operating activities:		
Excess of revenue over expenses	\$ 171,160	\$ 80,000
Items not involving cash:		
Amortization of capital assets	52,881	52,097
Amortization of deferred contributions - capital	(1,651)	-
Change in non-cash operating working capital:		
Accounts receivable	(117,881)	50,592
Inventory and prepaid expenses	(68,718)	(32,355)
Accounts payable and accrued liabilities	46,019	(25,918)
Deferred contributions	3,473,519	1,270,241
Due from Frontier College Foundation/ Fondation de Collège Frontière	(11)	(84,383)
	<u>3,555,318</u>	<u>1,310,274</u>
Financing activities:		
Deferred contributions received - capital	49,538	-
Repayment of obligation under capital leases	(19,824)	(33,718)
	<u>29,714</u>	<u>(33,718)</u>
Investing activities:		
Additions to capital assets	(118,933)	(26,479)
Increase in cash and cash equivalents	3,466,099	1,250,077
Cash and cash equivalents, beginning of year	2,619,880	1,369,803
Cash and cash equivalents, end of year	<u>\$ 6,085,979</u>	<u>\$ 2,619,880</u>

See accompanying notes to financial statements.

FRONTIER COLLEGE/ COLLÈGE FRONTIÈRE

Notes to Financial Statements

Year ended March 31, 2017

Frontier College/Collège Frontière (the "College") is a Canada-wide, volunteer-based literacy organization, created as a corporation by Special Act of the Parliament of Canada in 1922. The College teaches people to read and write and nurtures an environment favourable to lifelong learning. Since 1899, the College has been reaching out to people wherever they are and responding to their particular learning needs. The College believes in literacy as a right and works to achieve literacy for all.

The College is a charitable organization registered under the Income Tax Act (Canada) and, as such, is exempt from income taxes and able to issue donation receipts for income tax purposes.

1. Significant accounting policies:

These financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations. Significant accounting policies are as follows:

(a) Revenue recognition:

The College follows the deferral method of accounting for contributions.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized.

Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight-line basis, at a rate corresponding with the amortization rate for the related capital assets.

Revenue from fees, contracts and sales of publications is recognized when the services are provided or the goods are sold.

FRONTIER COLLEGE/ COLLÈGE FRONTIÈRE

Notes to Financial Statements (continued)

Year ended March 31, 2017

1. Significant accounting policies (continued):

(b) Cash and cash equivalents:

Cash and cash equivalents include cash on hand and short-term deposits which are highly liquid with original maturities of less than three months.

(c) Capital assets:

Capital assets are recorded at cost less accumulated amortization. The fair value of the contributed building is not determinable and has been recorded at a nominal amount.

Assets acquired under capital leases are amortized over the estimated useful lives of the assets or over the lease term, as appropriate.

Contributed capital assets are recorded at fair value at the date of contribution.

Repairs and maintenance costs are charged to expense. Betterments which extend the estimated life of an asset are capitalized. When a capital asset no longer contributes to the College's ability to provide services, its carrying amount is written down to its residual value.

Amortization of capital assets is provided for on a straight-line basis as follows:

Building	40 years
Building improvements	15 years
Leasehold improvements	Term of lease
Computer equipment	3 years
Equipment	Life of capital lease

FRONTIER COLLEGE/ COLLÈGE FRONTIÈRE

Notes to Financial Statements (continued)

Year ended March 31, 2017

1. Significant accounting policies (continued):

(d) Donated goods and services:

The College benefits from donated goods and services, particularly book donations. Donated goods are recorded at their fair values at the time of contribution, if this amount can be reasonably estimated. If the fair value is not determinable, the donation will not be recognized. Due to the difficulty of determining the fair values of contributed services, these contributions are not recognized in the financial statements.

(e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The College has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the College determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the College expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

FRONTIER COLLEGE/ COLLÈGE FRONTIÈRE

Notes to Financial Statements (continued)

Year ended March 31, 2017

1. Significant accounting policies (continued):

(f) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses and changes in net assets for the year. Actual results could differ from those estimates.

2. Credit facility:

The College has access to a line of credit for up to \$175,000. The credit facility bears interest at the bank's prime rate plus 1% and is repayable upon demand. At March 31, 2017, the College had nil (2016 - nil) drawn on the line of credit.

3. Capital assets:

			2017	2016
	Cost	Accumulated amortization	Net book value	Net book value
Building and leasehold improvements	\$ 159,840	\$ 41,368	\$ 118,472	\$ 122,468
Building improvements	62,010	2,067	59,943	—
Computer equipment	615,738	559,396	56,342	25,917
Equipment	42,700	35,431	7,269	4,796
Equipment under capital leases	212,961	113,784	99,177	121,970
	\$ 1,093,249	\$ 752,046	\$ 341,203	\$ 275,151

4. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are government remittances of \$1,474 (2016 - \$2,811), which include amounts payable for harmonized sales tax.

FRONTIER COLLEGE/ COLLÈGE FRONTIÈRE

Notes to Financial Statements (continued)

Year ended March 31, 2017

5. Deferred contributions:

(a) Current deferred contributions:

Deferred contributions related to expenses of future years represent unspent externally restricted grants and donations for specific programs. Changes in the deferred contributions balance are as follows:

	2017	2016
Balance, beginning of year	\$ 2,787,808	\$ 1,517,567
Amount recognized as revenue	(3,397,377)	(2,417,339)
Amount received	6,870,896	3,687,580
Balance, end of year	\$ 6,261,327	\$ 2,787,808

(b) Long-term deferred contributions - capital:

Deferred contributions include the unamortized portions of restricted contributions with which capital assets were originally purchased. Changes in the long-term deferred contributions balance reported are as follows:

	2017	2016
Balance, beginning of year	\$ -	\$ -
Contributions received	49,538	-
Amortization of deferred contributions - capital	(1,651)	-
Balance, end of year	\$ 47,887	\$ -

FRONTIER COLLEGE/ COLLÈGE FRONTIÈRE

Notes to Financial Statements (continued)

Year ended March 31, 2017

6. Obligation under capital leases:

Under the terms of capital leases for the rental of equipment, the College is committed to the following approximate minimum annual lease payments:

	2017	2016
2017	\$ —	\$ 35,775
2018	16,915	37,958
2019	19,867	40,276
2020	22,675	11,676
2021	24,790	—
2022	21,614	—
	105,861	125,685
Less current portion	16,915	35,775
	\$ 88,946	\$ 89,910

7. Related party transactions:

The College recorded revenue of \$625,000 (2016 - \$866,321) from the Frontier College Foundation/Fondation de Collège Frontière. Revenue consisted of contributions from the endowment funds of \$474,000 (2016 - \$563,000), other contributions of nil (2016 - \$123,321) and supplementary grant of \$178,000 (2016 - nil).

These transactions are in the normal course of operations and are measured at the exchange amount of consideration established and agreed to by the related parties.

8. Invested in capital assets:

(a) Invested in capital assets is calculated as follows:

	2017	2016
Capital assets	\$ 341,203	\$ 275,151
Amounts financed by capital leases	(105,861)	(125,685)
Amounts financed by deferred contributions - capital	(47,887)	—
	\$ 187,455	\$ 149,466

FRONTIER COLLEGE/ COLLÈGE FRONTIÈRE

Notes to Financial Statements (continued)

Year ended March 31, 2017

8. Invested in capital assets (continued):

(b) Net change in net assets invested in capital assets is calculated as follows:

	2017	2016
Deficiency of revenue over expenses:		
Amortization of capital assets	\$ (52,881)	\$ (52,097)
Amortization of deferred contributions - capital	1,651	-
	<u>(51,230)</u>	<u>(52,097)</u>
Net change in investment in capital assets:		
Additions to capital assets	118,933	26,479
Amounts financed by deferred contributions - capital	(49,538)	-
Repayment of obligation under capital lease	19,824	33,718
	<u>89,219</u>	<u>60,197</u>
	<u>\$ 37,989</u>	<u>\$ 8,100</u>

9. Internally restricted net assets:

Internally restricted net assets consist of amounts in a restricted building fund to be used for repairs and improvements at 35 Jackes Avenue of \$194,537 (2016 - nil). The amount includes \$141,366 of board-approved interfund transfers for building maintenance and \$53,171, which represents the excess of surplus funds over budgeted amounts, as approved by the board to transfer to the building maintenance fund.

10. Financial risks:

The College believes that it is not exposed to significant interest rate, market, credit or cash flow risk arising from its financial instruments.

11. Comparative information:

Certain comparative information has been reclassified to conform with the financial statement presentation adopted in the current year.